SAN BERNARDINO INTERNATIONAL AIRPORT AUTHORITY

ACTION MEETING MINUTES

July 18, 2007

An Adjourned Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:08 p.m. on Wednesday, July 18, 2007, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Councilmember John D. Mitchell
City of Loma Linda	Vice-President/Mayor Robert Christman
County of San Bernardino	Supervisor Dennis Hansberger
City of Highland	Mayor Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Bill Ingraham, Director of County Airports
Alex Estrada, Director of Redevelopment & Transportation
Martin Romeo, Chief Financial Officer
Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission

A. CALL TO ORDER

B. ROLL CALL

C. ITEMS TO BE ADDED OR DELETED

Mr. Donald L. Rogers, Interim Executive Director, noted that he had received a last-minute request from Mayor Ross Jones of Highland to add an item to the agenda, and requested Mayor Jones share his request with the Commission.

Mayor Jones made the motion that an item be added to the agenda authorizing the President to sign two documents between the City of Highland and the San Bernardino International Airport Authority (SBIAA) which were in the final stages of negotiation. Mr. Rogers stated staff has been moving forward in negotiations with the City of Highland, and while an agreement had been reached on the main substance, issues remained outstanding, thus he felt it premature for the Commission to consider the two documents at this time.

Mr. Timothy J. Sabo, Agency Counsel, advised Commission members the Brown Act provides for adding this item, provided it was found there is a need to take immediate action and that the need to take such action arose after the posting of the agenda for this July 18, 2007 meeting, which was Friday, July 13, 2007, at approximately 4:30 p.m.

There was discussion that the matter simply be placed on the agenda for the next regular meeting of the Commission. Mayor Jones requested that the Commission give the President authority to sign the finalized documents, just as he had been give the same authority by Highland City Council. Commission members thought it best for the Commission as a whole to see the documents before considering a vote on those items.

Councilmember John Mitchell stated he had been given no reason to believe this is an emergency item to be added to the Agenda, and for that reason would not vote in favor of placing it on the Agenda.

President Morris called for a second to Mayor Jones's motion. Receiving none, the motion died for lack of a second.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions.

Item #2 - Informational Items

Mr. Tom Dodson gave a brief update to the Commission regarding the critical habitat areas surrounding the airport.

Mr. Scot Spencer, of SBD Aircraft Services, gave a brief presentation regarding the status of the Fixed Base Operator (FBO) facility.

E. COMMISSION CONSENT ITEMS

Item #3 – Receive Register of Demands

Item #4 – Approve Meeting Minutes: June 27, 2007

Item #5 – Approve Meeting Minutes: July 3, 2007, Special Meeting

ACTION: Approve the Consent Calendar.

Motion	Second	Aye	Aye	Aye
Christman	Hansberger	Estrada	Jones	Mitchell
Aye				
Morris				

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Item #6 – Conduct Election of the President, Vice-President and Secretary of the San Bernardino International Airport Authority for the Term Commencing in July 2007 through June 30, 2008

Supervisor Dennis Hansberger made a motion that the offices of President, Vice-President and Secretary be retained by those currently serving in those positions.

ACTION: The offices of President, Vice-President and Secretary of the San Bernardino International Airport Authority shall remain as currently held for the term commencing in July 2007 through June 30, 2008.

Motion	Second	Aye	Aye	Aye
Hansberger	Jones	Christman	Estrada	Mitchell
Aye				
Morris				

Motion carried unanimously.

It was then noted that the office of Secretary had been most recently held by Councilmember Helen Ramos from the City of Colton, who is no longer a member of the Commission. President Patrick J. Morris nominated Councilmember John Mitchell from the City of Colton for the position of Secretary.

ACTION: Elect Councilmember John Mitchell to the office of Secretary of the San Bernardino International Airport Authority for the term commencing in July 2007 through June 30, 2008.

Motion	**Second**	**Aye**	**Aye**	**Aye**
Christman	Estrada	Hansberger	Jones	Mitchell
Aye				
Morris				

Motion carried unanimously.

Item #7 – Approve Resolution No. 2007-05 of the San Bernardino International Airport Authority (SBIAA) Declaring its Intent to Provide Tax Exempt Municipal Bond Financing at a Later Date for the Terminal Renovation Project and the Fixed Base Operator (FBO) Facility

The record will reflect that the resolution number set forth in the action taken by the Commission is the correct resolution number, 2007-06, for this Agenda Item No. 7.

ACTION: Approve Resolution No. 2007-06 of the San Bernardino International Airport Authority (SBIAA) Declaring its Intent to Provide Tax Exempt Municipal Bond Financing at a Later Date for the Terminal Renovation Project and the Fixed Base Operator (FBO) Facility.

Motion	**Second**	**Aye**	**Aye**	**Aye**
Christman	Hansberger	Estrada	Jones	Mitchell
Aye				
Morris				

Motion carried unanimously.

Item #8 – Accept the Lowest Responsible Bid from RPS Electric for Electrical Purchase and Light Installation in the East Annex of Hangar Building No. 763; Reject Bid Protest; Waive Bid Irregularities; and Award a Contract to RPS Electric in an Amount Not to Exceed $84,980, Subject to Approval by the U.S. Department of Commerce Economic Development Administration (EDA)

Mr. Alex Estrada, Director of Redevelopment and Transportation, advised Commission members he had received a telephone call from Champion Electric, Inc., stating that they were withdrawing their bid protest. Councilmember John Mitchell requested staff follow up with Champion Electric, Inc., in obtaining written notification of the withdrawal of said bid protest.

ACTION:
(A) Accept the lowest responsible bid from RPS Electric for electrical services to be provided in Hanger 763 for an amount not to exceed $84,980; and

(B) Reject the bid protest by Champion Electric, Inc., based upon the analysis conducted by Mr. Neil Foster dated June 21, 2007; and

(C) Waive any irregularity in RPS Electric's bid proposal which the Commission deems such waiver to be in the best interest of the Commission and SBIAA; and,

(D) Award a contract to RPS Electric in an amount not to exceed $84,980 subject to approval of such bid and contract by the U.S. Department of Commerce, Economic Development Administration; and authorize the Interim Executive Director or his designee to execute the contract.

Motion	**Second**	**Aye**	**Aye**	**Aye**
Christman	Mitchell	Hansberger	Estrada	Jones
Aye				
Morris				

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Morris declared the meeting adjourned at 3:57 p.m.

Minutes approved at a Regular Meeting on August 22, 2007.

/s/
Kelly Berry
Assistant Secretary of the Commission

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