

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
March 11, 2009**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:09 p.m. on Wednesday, March 11, 2009, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

BOARD MEMBERS PRESENT:

City of Colton	Mayor Kelly J. Chastain (3:10 p.m.) Councilmember Vincent Yzaguirre (alt.) (in audience non-voting)
City of Loma Linda	Secretary/Councilmember Robert Ziprick Councilmember Floyd Petersen (alt.) (in audience non-voting)
County of San Bernardino	Supervisor Josie Gonzales
City of Highland	Vice President/Mayor Pro Tem Ross Jones Mayor Penny Lilburn (alt.) (in audience non-voting)
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada Councilmember Rikke Van Johnson (alt.) (in audience non-voting)

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Bill Ingraham, Aviation Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment and Transportation
Martin Romeo, Chief Financial Officer
C. Eric Ray, Airport Operations Manager
Kelly Berry, Assistant Secretary of the Commission
Amelia Alanis, Assistant Clerk of the Board

A. CALL TO ORDER

B. ROLL CALL

Roll call was noted by the Assistant Secretary of the Commission.

C. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. Supervisor Josie Gonzales declared a conflict on Agenda Item No. 6 and Agenda Item No. I. II.

Item #2 - Informational Items

There were no informational items.

E. COMMISSION CONSENT ITEMS

Mayor Kelly J. Chastain arrived at 3:10 p.m.

A supplemental staff report regarding Agenda Item No. 5 was provided to the Commission members, staff, and members of the public.

Item #3 – Receive Register of Demands

Item #4 – Approve Meeting Minutes: February 25, 2009

Item #5 – Approve Design of the Landfill Parking Lot Project in Compliance with the California Environmental Quality Act of 1970, as Amended (CEQA)

Item #6 – Authorize Staff to Advertise for Bids for the Landfill Parking Lot Facility Project Located Near the Northeast Corner of the Airport

ACTION: Approve the Consent Calendar.

Motion	Second	Aye	Aye	Aye	Aye
Estrada	Jones	Chastain	Gonzales	Morris	Ziprick

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Item #7 - Approve Amendment No. 1 to Professional Services Agreement with Tom Dodson & Associates in an Amount Not to Exceed \$20,000 to Provide Additional Environmental Services on Various Projects

ACTION: Approve Amendment No. 1 to Professional Services Agreement with Tom Dodson & Associates in an Amount Not to Exceed \$20,000 for Work on Various Environmental Issues; and authorize the Interim Director or his designee to execute the amendment.

Motion	Second	Aye	Aye	Aye	Aye
Estrada	Gonzales	Chastain	Jones	Morris	Ziprick

Motion carried unanimously.

Item #8 - Consider and Approve the following Agreements with Million Air San Bernardino, LLC for Airport Terminal Ground Handling Services:

- (a) Lease Agreement for Building No. 675 for Food Preparation and Vehicle Storage in Connection with Airline Terminal Operations;**
- (b) Lease Agreement for Certain Limited Portions of the Airline Terminal Building (Building No. 673);**
- (c) Lease Agreement to Provide Vehicles and Equipment for Ground Handling Services; and,**
- (d) Ground Handling Services Agreement**

Mr. Donald L. Rogers, Interim Executive Director, reminded the Commission that on November 19, 2008, they had approved a Ground Handling Services Agreement with Million Air San Bernardino, LLC (Million Air). Subsequent to that approval, it was determined through a series of negotiations with Million Air that a total of four agreements were necessary due to the complexity of the agreement.

A brief discussion ensued regarding the provisions of the three lease agreements. Mr. Rogers emphasized to the Commission members the economics of the agreement with Million Air had not changed since the November approval, just the documentation of those economics.

ACTION: Approve the following agreements with Million Air San Bernardino, LLC, for Airport Terminal Ground Handling Services:

- A) Lease Agreement for Building No. 675 for Food Preparation and Vehicle Storage in Connection with Airline Terminal Operations;
- B) Lease Agreement for Certain Limited Portions of the Airline Terminal Building (Building No. 673);
- C) Lease Agreement to Provide Vehicles and Equipment for Ground Handling Services; and
- D) Ground Handling Services Agreement; and
- E) Authorize the Interim Executive Director or his Designee to execute these agreements and all related documents.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Ziprick	Chastain	Estrada	Jones	Morris

Motion carried unanimously.

Item #9 - Accept Additional Funding in an Amount Not to Exceed \$9,275,000 from the Inland Valley Development Agency (IVDA) for the Airport Terminal Renovation Project and Related Airport Infrastructure; and Approve Amendment No. 1 to Airport Terminal Lease Agreement with Norton Development Company, LLC

Mr. Donald L. Rogers, Interim Executive Director noted that although the title of Agenda Item No. 9 indicates the funds are for the Airport Terminal Renovation Project, in fact the staff report sets forth the list of airport infrastructure improvements for which these funds will be used. Mr. Rogers also noted that as a requirement of the transfer of funds, all contracts will go through a bid process and prevailing wage will be paid.

ACTION: Accept Additional Funding in an Amount Not to Exceed \$9,275,000 from the Inland Valley Development Agency (IVDA) for the Airport Terminal Renovation Project and Related Airport Infrastructure; Approve Amendment No. 1 to (i) Airport Terminal Lease Agreement and (ii) Agreement for Acquisition of Improved Terminal Building with Norton Development Company, LLC; and Authorize Execution of both Amendments by the Interim Executive Director.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Estrada	Chastain	Jones	Morris	Ziprick

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

The record will reflect that during the Inland Valley Development Agency (IVDA) Board meeting following this SBIAA Commission meeting, President Patrick J. Morris announced the following reappointments to the Finance and Budget Committee:

SBIAA: Mayor Patrick J. Morris, Supervisor Josie Gonzales, Mayor Pro Tem Ross Jones

I. CLOSED SESSION

President Patrick J. Morris recessed to closed session at 3:38 p.m. Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda and stated there were no reportable items anticipated.

Supervisor Josie Gonzales left the meeting at 3:28 p.m. and did not participate in the discussion of Agenda Item No. I. II.

The meeting reconvened at 3:46 p.m.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 3:46 p.m.

Minutes approved at a Regular Meeting on March 25, 2009.

/s/

Kelly Berry
Assistant Secretary of the Commission