

**INLAND VALLEY DEVELOPMENT AGENCY**  
**ACTION MEETING MINUTES**  
**June 24, 2009**

A Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Josie Gonzales at approximately 4:13 p.m. on Wednesday, June 24, 2009, in the Council Chambers, Loma Linda City Hall, 25541 Barton Road, Loma Linda, California.

**BOARD MEMBERS PRESENT:**

City of Colton	Vice-Chair/Mayor Kelly J. Chastain Councilmember Vincent Yzaguirre
City of Loma Linda	Councilmember Floyd Petersen Councilmember Ovidiu Popescu
County of San Bernardino	Co-Chair/Supervisor Josie Gonzales Supervisor Neil Derry
City of San Bernardino	Co-Chair/Mayor Patrick J. Morris Councilmember Esther Estrada Councilmember Rikke Van Johnson (arrived 4:14 p.m.) Councilmember Tobin Brinker (alt) (in audience non-voting)

**OTHERS PRESENT:** Donald L. Rogers, Interim Executive Director  
Michael Burrows, Assistant Director  
Bill Ingraham, Aviation Director  
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP  
Alex Estrada, Director of Redevelopment and Transportation  
Martin Romeo, Chief Financial Officer  
C. Eric Ray, Airport Operations Manager  
Kelly Berry, Clerk of the Board  
Amelia Alanis, Assistant Clerk of the Board

**A. CALL TO ORDER**

**B. ROLL CALL**

Roll call was noted by the Clerk of the Board.

**C. ITEMS TO BE ADDED OR DELETED**

There were no items to be added or deleted.

**D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS**

**Item #1 - Conflict of Interest Disclosure**

Mr. Michael Burrows, Assistant Director, noted that the conflict information listed for Agenda Item No. 16 was actually conflict information for Agenda Item No. 13. There is not an Agenda Item No. 16 on this agenda. A revised staff report was provided to the Board members, staff, and members of the public that reflects this change.

Co-Chair Josie Gonzales stated Board members should note the item(s) listed which might require member abstentions. Supervisor Neil Derry declared a conflict on Agenda Item Nos. 10 and 13. Supervisor Josie Gonzales declared a conflict on Agenda Item No. 8. The record will reflect that Mayor Patrick J. Morris did not participate in the discussion of or the voting on Agenda Item Nos. 8, 10 and 13 and Supervisor Josie Gonzales did not participate in the discussion of or the voting on Agenda Item Nos. 10 and 13.

The record will reflect that Agenda Item Nos. 10 and 13 were not discussed in closed session.

**Item #2 – Informational Items**

Mr. Michael Burrows, Assistant Director, announced a revision to the staff report on Agenda Item No. 8. The U.S. Department of Commerce Economic Development Administration, (EDA) No. was incorrectly listed as 07-49-06138. The correct EDA No. is 07-49-05623. A revised staff report regarding Agenda Item No. 8 was provided to the Board members, staff, and members of the public.

**E. BOARD CONSENT ITEMS**

**Item #3 – Receive Register of Demands**

**Item #4 – Authorize Staff to Issue a Request for Qualifications (RFQ) for Miscellaneous Engineering Services**

**Item #5 – Approve Fee Schedule for Use of Facilities and Services of the Inland Valley Development Agency (IVDA) for Fiscal Year 2009-2010**

**Item #6 – Adopt Commercial and Filming Procedures for the Inland Valley Development Agency (IVDA) for Fiscal Year 2009-2010**

**ACTION:** Approve the Consent Calendar.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Petersen	Estrada	Chastain	Derry	Gonzales
<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	
Johnson	Morris	Popescu	Yzaguirre	

**Motion carried unanimously.**

**F. BOARD DISCUSSION ITEMS**

**Item #7 - Approve the Inland Valley Development Agency (IVDA) Budget for Fiscal Year 2009-2010**

A supplemental staff report regarding Agenda Item No. 7 was provided to the Board members, staff, and members of the public.

Mr. Martin Romeo, Chief Financial Officer, gave a brief statement explaining the Supplemental Staff Report. The updated information contained in the Preliminary Annual Budget relates to the Wash Rack (Hangar 674) U.S. Department of Commerce Economic Development Administration (EDA) grant. Mr. Romeo explained the updated information pertaining to this grant located on pages 3 through 6. The 2009-10 proposed budget numbers should be \$2,000,000 for the Facility & Infrastructure Improv Aviation Business Develop Grant (EDA 07-49-05922). Our recipient matching funds are \$222,000. The net impact is \$222,000.

Councilmember Esther Estrada inquired about the monies listed under marketing in the budget.

Mr. Michael Burrows, Assistant Director, explained Co-op Advertising as joint advertising supporting commercial airline service. As airlines come online we will match contributions through an agency to promote route services throughout the community. This activity is directly tied to the activity and operation of the airport.

**ACTION:** Approve the Inland Valley Development Agency (IVDA) budget for fiscal year 2009-2010.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Petersen	Derry	Chastain	Estrada	Gonzales
<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>	
Johnson	Morris	Popescu	Yzaguirre	

**Motion carried unanimously.**

Co-Chairs Patrick J. Morris and Josie Gonzales declared a conflict and left the meeting during the discussion of and voting on Agenda Item No. 8. Councilmember Floyd Petersen chaired the meeting at this point.

**ITEM #8 - Approve a Contract with Cordoba Corporation in an Amount Not to Exceed \$98,882 to Provide Preliminary Engineering and Preparation of Plans & Specifications for the Parking Area Infrastructure Improvements Located Around Building 730**

A revised staff report regarding Agenda Item No. 8 was provided to the Board members, staff, and members of the public. The U.S. Department of Commerce Economic Development Administration, (EDA) No. was incorrectly listed as 07-49-06138. The correct EDA No. is 07-49-05623.

**ACTION:** Approve a Contract with Cordoba Corporation in an amount not to exceed \$98,882 to provide preliminary engineering and preparation of plans & specifications for the parking area infrastructure improvements located around Building 730; authorize a contingency budget of \$17,118; and authorize the Interim Executive Director or his designee to execute the contract.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Chastain	Derry	Estrada	Johnson	Petersen
<b>Aye</b>	<b>Aye</b>	<b>Absent</b>	<b>Absent</b>	
Popescu	Yzaguirre	Gonzales	Morris	

**Motion carried.**

Co-Chairs Patrick J. Morris and Josie Gonzales returned to the meeting after the discussion of and voting on Agenda Item No. 8. Co-Chair Josie Gonzales chaired the meeting at this point.

**G. ADDED AND DEFERRED ITEMS**

There were no added or deferred items.

**H. PUBLIC COMMENT**

There were no public comments.

**I. CLOSED SESSION**

Co-Chair Josie Gonzales recessed to closed session at 4:45 p.m. Mr. Timothy J. Sabo, of Lewis Brisbois Bisgaard & Smith, LLP, read the closed session items as posted on the Agenda.

Mayor Kelly J. Chastain, Councilmember Esther Estrada, and Supervisor Neil Derry left the meeting at 4:45 p.m.

Co-Chairs Patrick J. Morris and Josie Gonzales declared a conflict on Agenda Item Nos. 10 and 13 and left closed session at 4:55 p.m. However, The record will reflect that Agenda Item Nos. 10 and 13 were not discussed during closed session.

Due to the lack of a quorum, the meeting was temporarily recessed at 4:55 p.m.

A Regular Meeting of the Inland Valley Development Agency Board was called to order by Co-Chair Josie Gonzales at approximately 4:59 p.m. Co-Chair Josie Gonzales asked Agency Counsel if there were any reportable items as a result of the discussions during closed session.

Mr. Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP, announced that Agenda Item No. 11 was considered during closed session. A motion was made by Councilmember Floyd Petersen, seconded by Councilmember Vincent Yzaguirre to offer a portion of the property owned by the Inland Valley Development Agency, formerly known as the Medina Property for right of way purposes to the City of San Bernardino in connection with the Lena Road Construction Project.

**ACTION:** Authorize Inland Valley Development Agency (IVDA) staff to offer a portion of the property owned by the Inland Valley Development Agency, (605 E. Norman Road, San Bernardino, CA 92408; APN: 0280-172-10) formerly known as the Medina Property, for right of way purposes to the City of San Bernardino in connection with the Lena Road Construction Project.

<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Aye</b>	<b>Aye</b>
Petersen	Yzaguirre	Gonzales	Johnson	Morris
<b>Aye</b>	<b>Absent</b>	<b>Absent</b>	<b>Absent</b>	
Popescu	Chastain	Derry	Estrada	

**Motion carried.**

**J. ADJOURN MEETING**

There being no further business before the Board at this session, Co-Chair Josie Gonzales declared the meeting adjourned at 5:00 p.m.

**Minutes approved at a Regular Meeting on July 22, 2009.**

---

**Kelly Berry**  
**Clerk of the Board**