

**SAN BERNARDINO INTERNATIONAL
AIRPORT AUTHORITY
ACTION MEETING MINUTES
September 23, 2009**

A Regular Meeting of the San Bernardino International Airport Authority was called to order by President Patrick J. Morris at approximately 3:08 p.m. on Wednesday, September 23, 2009, at Loma Linda City Hall, Council Chambers, 25541 Barton Road, Loma Linda, California.

COMMISSION MEMBERS PRESENT:

City of Colton	Mayor Kelly J. Chastain Councilmember Vincent Yzaguirre (alt.) (in audience non-voting)
City of Loma Linda	Secretary/Councilmember Robert Ziprick Councilmember Floyd Petersen (alt.) (in audience non-voting)
County of San Bernardino	Supervisor Josie Gonzales (3:10 p.m.)
City of Highland	Vice President/Mayor Pro Tem Ross Jones
City of San Bernardino	President/Mayor Patrick J. Morris Councilmember Esther Estrada

OTHERS PRESENT:

Donald L. Rogers, Interim Executive Director
Michael Burrows, Assistant Director
Bill Ingraham, Aviation Director
Timothy J. Sabo, Lewis Brisbois Bisgaard & Smith, LLP
Alex Estrada, Director of Redevelopment and Transportation
Martin Romeo, Chief Financial Officer
C. Eric Ray, Airport Operations Manager
Kelly Berry, Director of Information Services | Clerk of the Board
Amelia Alanis, Assistant Clerk of the Board

A. CALL TO ORDER

B. ROLL CALL

Roll call was duly noted and recorded.

C. ITEMS TO BE ADDED OR DELETED

There were no items to be added or deleted.

D. CONFLICT OF INTEREST DISCLOSURE/INFORMATIONAL ITEMS

Item #1 - Conflict of Interest Disclosure Items

President Patrick J. Morris stated Commission members should note the item(s) listed which might require member abstentions. No conflicts were noted.

Item #2 - Informational Items

Mr. Wayne Pliss, Chief of Fixed Wing Operations, San Bernardino County Sheriff's Department, gave a brief summation of the 11th Annual Cops for Kids Fly-In program for the Loma Linda Children's Hospital which took place on September 22, 2009. He thanked San Bernardino International Airport Authority staff, management and operations for their great assistance with this annual event.

Supervisor Josie Gonzales arrived at 3:10 p.m., during the informational items portion of the meeting.

Mayor Pro Tem Ross Jones, City of Highland gave a brief PowerPoint presentation on the Airfreight Asia Conference and Tradeshow which he recently attended with Mr. Bill Ingraham, Aviation Director. Mayor Pro Tem Jones stated they held discussions with key contacts Mr. Wang Sui Chu, Deputy Director, Executive Office of Shenzhen Municipal Airport Administration Committee and Mr. Chen Bin, Deputy Director, Bureau of Communications of Shenzhen Municipality Ports Administration of Shenzhen Municipality Airport Department.

E. COMMISSION CONSENT ITEMS

Item #3 – Receive Register of Demands

Item #4 – Receive and File Treasurer's Report for July 31, 2009, for the San Bernardino International Airport Authority (SBIAA)

Item #5 – Approve Meeting Minutes: August 26, 2009

Item #6 – Approve the Rejection of All Bids and Ratify the Re-Bidding Process for the Construction and Improvements of the IRP Site 2 Landfill Parking Lot Facility Project Located Near the Northeast Corner of the Airport

ACTION: Approve the Consent Calendar.

Motion	Second	Aye	Aye	Aye	Aye
Gonzales	Jones	Chastain	Estrada	Morris	Ziprick

Motion carried unanimously.

F. COMMISSION DISCUSSION ITEMS

Item #7 - Approve Amended San Bernardino International Airport Authority Fee Schedule for Fiscal Year 2009-2010

ACTION: Approve Amended San Bernardino International Airport Authority fee schedule for fiscal year 2009-2010.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Gonzales	Chastain	Estrada	Morris	Ziprick

Motion carried unanimously.

Item #8 - Approve a Professional Services Agreement with AECOM USA, Inc. in an Amount Not to Exceed \$234,568 to Provide Engineering Consulting Services Required to Construct the Airfield Electrical System Upgrade Project

ACTION: Approve a Professional Services Agreement with AECOM USA, Inc., in an amount not to exceed \$234,568 to draft the Plans and Specifications (Tasks 1 through 6) and perform Bidding Services (Task 7) required to construct the Airfield Electrical System Upgrade Project; approve a ten percent (10%) Contingency Budget; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Ziprick	Chastain	Estrada	Gonzales	Morris

Motion carried unanimously.

Item #9 - Approve a Professional Services Agreement with AECOM USA, Inc. in an Amount Not to Exceed \$116,659 to Provide Engineering Consulting Services Required to Construct the Airfield Drainage Improvement Project

ACTION: Approve a Professional Services Agreement with AECOM USA, Inc., in an amount not to exceed \$116,659 to draft the Plans and Specifications (Tasks 1 through 6) and perform bidding services (Task 7) required to construct the Airfield Drainage Improvement Project; approve a ten percent (10%) contingency budget; and authorize the Interim Executive Director or his designee to execute all necessary documents.

Motion	Second	Aye	Aye	Aye	Aye
Jones	Gonzales	Chastain	Estrada	Morris	Ziprick

Motion carried unanimously.

Item #10 - Approve a Professional Services Agreement with Tom Dodson & Associates for the Preparation of a Mitigated Negative Declaration, Mitigation and Monitoring and Reporting Program (MMRP) for the Updated Airport Layout Plan

At the request of staff, Agenda Item No. 10 shall be continued to the next regular meeting of the SBIAA Commission.

ACTION: Agenda Item No. 10 shall be continued to October 14, 2009, the next regular meeting of the San Bernardino International Airport Authority Commission.

Motion	Second	Aye	Aye	Aye	Aye
Estrada	Jones	Chastain	Gonzales	Morris	Ziprick

Motion carried unanimously.

Item #11 - Approve Resolution No. 2009-07 of the San Bernardino International Airport Authority (SBIAA) Requesting the City of San Bernardino Adopt an Ordinance Declaring the California Vehicle Code Shall Apply to Certain SBIAA Owned Streets and Roadways Located on the Former Norton Air Force Base and the San Bernardino International Airport

ACTION: Approve Resolution No. 2009-07 of the San Bernardino International Airport Authority (SBIAA) Requesting the City of San Bernardino Adopt an Ordinance Declaring the California Vehicle Code Shall Apply to Certain SBIAA-Owned Streets and Roadways Located on the Former Norton Air Force Base and the San Bernardino International Airport.

Motion	Second	Aye	Aye	Aye	Aye
Ziprick	Chastain	Estrada	Gonzales	Jones	Morris

Motion carried unanimously.

G. ADDED AND DEFERRED ITEMS

There were no added or deferred items.

H. PUBLIC COMMENT

There were no public comments.

I. CLOSED SESSION

There was no closed session.

J. ADJOURN MEETING

There being no further business before the Commission at this session, President Patrick J. Morris declared the meeting adjourned at 3:38 p.m.

Minutes approved at a Regular Meeting on October 28, 2009.

/s/

Kelly Berry
Assistant Secretary of the Commission